



Duke Ellington School of the Arts Attendance Probation Contract

Regular school attendance is important for academic and artistic success. Chronic truancy or absenteeism can cause students to miss lessons that are necessary to meet the standards of the Duke Ellington School of the Arts. **The purpose of this contract is to provide students in need with additional structure so that they may attendance.**

Students on Attendance Probation will avail themselves of the following support:

- Assistance from individual teachers
- Weekly Progress Reports
- Signing of Verification of Tardy Document
- Saturday Detention (after 5 unexcused absences in one month)

Parents should expect the following support mechanisms from DESA:

- A required meeting to outline probationary status
- Weekly progress reports
- A letter indicating whether probation will be lifted or continued, and of any other intervention strategies

Parents must make direct phone contact with the Dean of Students or his designee twice during the probationary advisory.

Students on attendance probation will be excluded from extra-curricular activities and non-essential field trips. Participation in extra-curricular activities will be restored upon successful completion of 4 weekly progress reports.

Student Signature

Parent Signature

Administrator

Date